

HELLO VENDOR!

The St. Patrick's Arts & Crafts Festival is one of Georgia's premier festivals and the pride of Dublin, Georgia. Last year we celebrated the festival's 51th anniversary with a crowd of over 14,000 attending Super Saturday in Downtown Dublin. We would love to invite you to participate as a vendor at our 2017 St. Patrick's Arts & Crafts Festival.

We pride ourselves on vendor retention and the growth of the event. Enclosed in this pamphlet is the information you will need to know for the **2017 St. Patrick's Arts & Crafts Festival on Saturday, March 18, 2016**. Please become familiar with the information included.

Vendors for this one-day event are juried, allowing the festival to control the quality and the quantity of the merchandise at the show. In order to be considered for the event, you must submit photos of your booth and products, a menu with prices (for food vendors) and any references you have received from other events. The more the jury has to work with, the better your chances become.

We look forward to seeing you in March.

Erin Go Bragh!



2017 VENDOR APPLICATION

ST. PATRICK'S ARTS & CRAFTS FESTIVAL



2017 ST. PATRICK'S ARTS & CRAFTS FESTIVAL
DUBLIN, GEORGIA
VENDOR APPLICATION
SATURDAY, MARCH 18, 2017
9:00 AM - 6:00 PM

Make checks payable to: Dublin-Laurens St. Patrick's Festival

Please return application to :Tara Bradshaw C/O St. Patrick's Festival Committee, PO Box 336, Dublin, GA 31040

Email Questions to: tara@dublinmainstreet.com or call (478) 272-2560

Company

Company Name

Email

Address

City

State

Zip

Phone No.

Website

Description of Product (List ALL products being sold):

Please indicate the number of booths required in the "Quantity Needed" column below. Additional space may be purchased if needed. Merchandise and concession trailers and cookers will be allowed through prior approval only. No other campers or trailers will be allowed in booth spaces.

BOOTH TYPE	QUANTITY NEEDED	ELECTRICAL NEEDS	BOOTH FEE
Arts & Crafts / Amusement Rides		No electricity required	\$ 100 per space
Arts & Crafts / Amusement Rides		with electricity/1 outlet	\$ 125 per space
Food		No electricity required	\$ 200 per space
Food		with electricity/1 outlet	\$ 250 per space
Additional Outlets		110V/20AMP	\$ 75 each

Vendor parking will be assigned along with booth space. Please describe what type of vehicle you will need to park in close proximity to the event site. Limit one parking space reserved per vendor. Please include the type and length of truck and trailer, rigs, campers, etc.

I hereby apply for booth rental at the Dublin St. Patrick's Arts & Crafts Festival. I have read this application in its entirety and understand the provisions for vendors. I agree to comply with all the conditions set forth. I understand that no booths will be held without payment. A \$50 office fee will be charged for any cancellations made prior to January 30, 2017. After January 30, 2017 no refunds will be made. I agree to abide by the rules and regulations of the Festival and understand that I will be removed from the Festival without a refund if any of the rules and regulations are violated or if any behavior is deemed inappropriate. I release and hold harmless the St. Patrick's Arts & Crafts Festival and any associated entities from any and all liability, including, but not limited to theft, personal injury, acts of war or acts of God. I understand that this application does not guarantee a space in the show and that my money will be deposited and then refunded if I am not selected, or if I am put on a waiting list. I understand that acceptance to any show does not guarantee me sales.

Owner Signature

Date

Submit Vendor Application to:

Tara Bradshaw C/O St. Patrick's Festival Committee

PO Box 336

Dublin, GA 31040

APPLICATION DEADLINE: JANUARY 30, 2017

Make Checks Payable To:

Dublin-Laurens St. Patrick's Festival

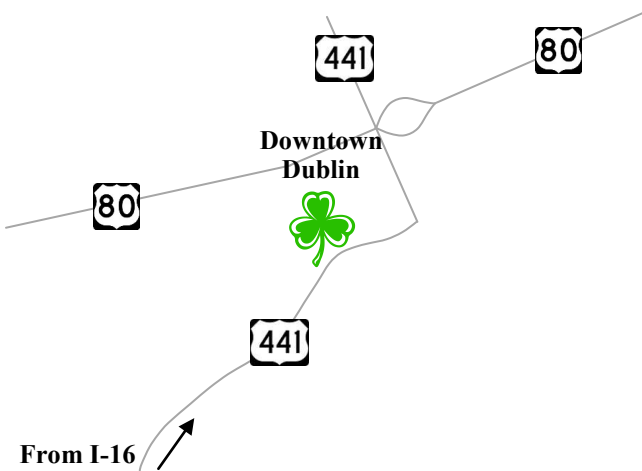
LOCATION

Downtown Dublin

Market on Madison
314 W. Madison Street
Dublin, GA 31021

DIRECTIONS FROM I-16

Exit 51
4 miles North on US Highway 441
Left on Church Street
(at First AB Church)
Venue ahead



CONTACT US

Tara Bradshaw
Main Street Dublin
(478) 272-2560

CRITERIA

- Arts & Crafts must be created, sold and displayed by the vendor.
- Retail merchandise will be considered based on uniqueness.
- All food and amusement vendors must provide a proof of liability insurance at the time of application.

APPLICATION CHECKLIST

- Vendor Application
- Menu and prices (Food Vendors)
- Merchandise list (if necessary)
- A minimum of three (3) photos
- Payment

VENDORS ARE AUTHORIZED to sell only the items listed on their application and approved by the vendor committee at the time of application and committee review. The vendor committee will notify vendors in writing of any exclusions from the product list.

EXCLUSIONS apply to the following items with no exceptions: guns (including toys), bullets, brass knuckles, tear gas, paramilitary gear, pornographic or sexually explicit material, drug paraphernalia, darts or street weapons (included potato guns), and foul smelling novelties (including stink bombs).



PETS ARE NOT ALLOWED in the venue during the festival. This is for your safety and the safety of others. Be kind to your pets and leave them at home. Assistance dogs are allowed with credentials.

SET-UP TIME

Friday, March 17, 2017
2:00 p.m. to 8:00 p.m.

OFFICIAL FESTIVAL HOURS

Saturday, March 18, 2017
9:00 a.m. to 6:00 p.m.

BOOTH FEES

Arts & Crafts/Amusement	\$100
Arts & Crafts/Amusement w/ elec	\$125
Food Vendors	\$200
Food Vendors w/ elec.	\$250
Additional Outlets	\$75

The St. Patrick's Arts & Crafts Festival's mission is to bring the community together to admire quality work of artisans along with enjoying the company of quality food vendors and activities.

We strive to provide a positive, family-oriented attraction, offering fun and entertainment for the community.

These guidelines have been standardized to insure the safety of vendors, patrons, and volunteer staff. These guidelines comply with local laws and agreements.

EXHIBIT AND BOOTH INFORMATION

Booth size is 12 ft. x 12 ft. All tents and merchandise must be within the accommodated space. All booths must be under a tent or in a trailer.

Appropriate signage is required for each vendor.

Campers or trailers may not be parked on the event site. Only merchandise and food trailers will be allowed in the assigned booth space.

Power supplies for each booth is one 110V/20 AMP service, if requested. Vendors requiring additional electrical outlets must purchase them at the time of application.

Vendors requiring electricity are responsible for supplying their own heavy duty power cords and securing cords to ground after electrical inspection.

Vendors are responsible for providing their own tents, tables, chairs and display racks. A local rental service is available. Contact the festival chair for more information.

Signs may not be nailed, screwed, or tacked to any part of the Market on Madison pavilion.

Promotional and Non-profit vendors are allowed and limited spaces are provided. Spaces will be assigned on a first come, first serve basis.

FOOD VENDORS

Food Vendors are required to submit a copy of their proposed menu and prices with application, as well as proof of liability insurance.

For the health and safety of all - Food vendors must make a continuous effort to observe proper food handling procedures and adhere to all environmental health codes. During the festival there will be random inspections.

Food Vendors must provide their own garbage cans (30 gal. or more). Tightly secured bags are to be placed in the dumpsters provided (not festival area cans). Food vendors must remove trash from around your booth and place in the festival dumpster.

Used cooking oil must be disposed of in the grease containers provided.

SCHEDULE SATURDAY, MARCH 18th

9:00 AM	Festival Opens
9:30 AM	Downtown streets close to traffic during parade
10:30 AM	Parade Begins
6:00 PM	Festival Closes

LOAD-IN

Set up time is Friday, March 17th, 2:00 p.m. until 8:00 p.m. The event site will reopen at 6:30 a.m. on Saturday. Booth set-up must be complete, with all vehicles removed from the venue, by 8:00 a.m. Saturday, March 18th.

One parking space per vendor will be reserved within close proximity of the event site. All other vehicles will need to be parked in overflow parking.

SECURITY

Security personnel will be provided in the event area around the clock beginning Friday, March 17th at 2:00 pm until Saturday, March 18th at 8:00 pm.

Event staff and volunteers will be on site throughout the day Friday during load-in, and all day Saturday.

The Festival nor the City of Dublin take responsibility for theft, loss, or damage to vendor, vendor merchandise or personal property while setting up, participating in, or breaking down. Vendors understand that neither the St. Patrick's Arts & Crafts Festival nor the City of Dublin maintain insurance coverage on the vendor's property. It is the sole responsibility of the vendor to obtain such insurance. The vendor assumes responsibility and agrees to indemnify and defend the St. Patrick's Arts & Crafts Festival and its volunteers and the City of Dublin and its employees against claims or expenses arising out of the participation in the Dublin St. Patrick's Arts & Crafts Festival.