

The St. Patrick's Arts & Crafts Festival's mission is to bring the community together to admire quality work of artisans along with enjoying the company of quality food vendors and activities.

We strive to provide a positive, family-oriented attraction, offering fun and entertainment for the community.

These guidelines have been standardized to insure the safety of vendors, patrons and volunteer staff. These guidelines comply with local laws and agreements.

### Criteria:

- Arts & crafts must be created, sold and displayed by the vendor.
- Retail merchandise will be considered based on uniqueness.
- All good and amusement vendors must provide a proof of liability insurance at the time of application.

### Application Checklist:

- Vendor Application
- Menu and prices (Food Vendors)
- Merchandise list (if necessary)
- A minimum of three (3) photos
- Payment

### Booth Fees:

Arts & Crafts   Amusement	\$100
Arts & Crafts   Amusement <i>with electricity</i>	\$125
Food Vendors	\$200
Food Vendors <i>with electricity</i>	\$250
Additional Outlets	\$75

## Exhibit & Booth Information

**Booth Size:** All tents and merchandise must be within the accommodated space (12 ft x 12 ft). All booths must be under a tent or in a trailer.

**Signage:** Appropriate signage is required for each vendor.

**Parking:** Campers or trailers may not be parked on the event site. Only merchandise and food trailers will be allowed in the assigned booth space.

**Power:** Power supplies for each booth is one 110V\20 AMP service, if requested. Vendors requiring additional electrical outlets must purchase them at the time of application.

**Power Cords:** Vendors are responsible for supplying their own heavy duty power cords and securing cords to ground after electrical inspection.

**Securing Signs:** Signs may not be nailed, screwed or tacked to any part of the Market on Madison pavilion.

**Other Vendors:** Promotional and non-profit vendors are allowed and limited spaces are provided. Spaces will be assigned on a first come, first serve basis.

**Authorization:** Vendors are authorized to sell only the items listed on their application and approved by the vendor committee at the time of application and committee review. The vendor committee will notify vendors in writing of any exclusions from the product list.  
*(Exclusions are listed inside.)*

Dublin - Laurens St. Patrick's Festival

## Exhibit and Booth



### Information



### Official Festival Hours:

Saturday, March 21<sup>st</sup>  
9:00 a.m. *until* 6:00 p.m.

### Booth Set-Up Time:

Friday, March 20<sup>th</sup>  
2:00 p.m. *until* 8:00 p.m.

### Location:

Market on Madison  
314 W. Madison Street  
Dublin, Georgia 31021

### Contact:

Arts & Crafts Committee  
[DublinStPats@gmail.com](mailto:DublinStPats@gmail.com)



# Schedule



## Saturday, March 21<sup>st</sup>

- 9:00 a.m. Festival Opens
- 9:30 a.m. Streets Close\*
- 10:30 a.m. Parade Begins
- 6:00 p.m. Festival Closes

*\*Downtown streets close to traffic during parade*

# Directions

## From I-16

- Exit 51
- Four (4) miles North on US Highway 441
- Left on Church Street (at First AB Church)
- Venue ahead



# Erin Go Bragh!

# Food Vendors:

**Menu:** Food vendors are required to submit a copy of their proposed menu and prices with application, as well as proof of liability insurance.

**Health|Safety:** For the health and safety of all, food vendors must make a continuous effort to observe proper food handling procedures and adhere to all environmental health codes. During the festival, there will be random inspections.

**Trash:** Food vendors must provide their own garbage cans (30 gallon or larger). Tightly secured bags are to be placed in the dumpsters provided (not festival area cans). Food vendors must remove trash from around your booth and place in the festival dumpster.

**Grease Containers:** Used cooking oil must be disposed of in the grease containers provided.

Pets are not allowed in the venue during the festival. This is for your safety and the safety of others. Be kind to your pets and leave them at home. Assistance dogs are allowed with credentials.

# Exclusions:

## No Exceptions

- Guns (including toy)
- Bullets
- Brass knuckles
- Tear gas
- Paramilitary gear
- Pornographic or sexually explicit material
- Drug paraphernalia
- Darts or street weapons
- Foul and smelling novelties

# Load-In:

**Set-Up:** Set-up time is Friday, March 20<sup>th</sup> from 2 p.m. until 8 p.m. The event site will reopen at 6:30 a.m. on Saturday. Booth set-up must be complete, with all vehicles removed from the venue at 8:00 a.m., Saturday, March 21<sup>st</sup>.

**Parking:** One parking space per vendor will be reserved within close proximity of the event site. All other vehicles will need to be parked in overflow parking.

# Security:

- Security personnel will be provided in the event area around the clock beginning Friday, March 20<sup>th</sup> at 2:00 p.m. until Saturday, March 21<sup>st</sup> at 8:00 p.m.
- Event staff and volunteers will be on site throughout the day Friday during load-in and all day Saturday.
- The Festival nor the City of Dublin take responsibility for theft, loss, or damage to to vendor, vendor merchandise or personal property while setting up, participating in, or breaking down. Vendors understand that neither the St. Patrick's Arts & Crafts Festival nor the City of Dublin maintain insurance coverage on the vendor's property. It is the sole responsibility of the vendor to obtain such insurance. The vendor assumes responsibility and agrees to indemnify and defend the St. Patrick's Arts & Crafts Festival and its volunteers and the City of Dublin and its employees against claims of expenses arising out of the participation in the St. Patrick's Arts & Crafts Festival.